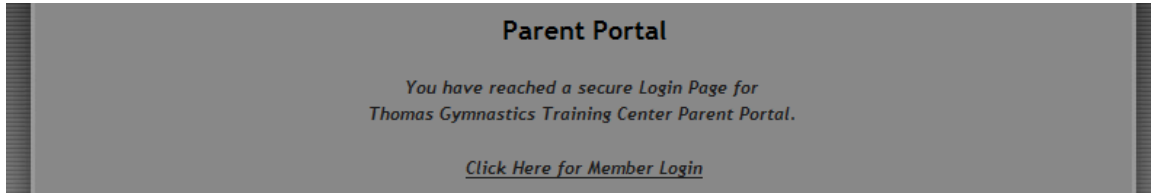


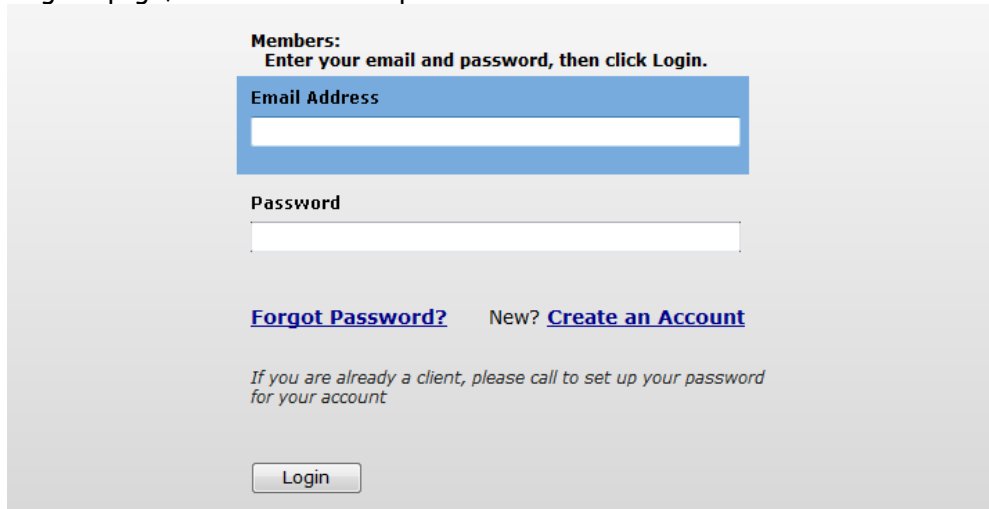
Instructions for Current Students Online registration & access to your account in iClassPro:

Starting from the Online Registration Page, press the Register Here Button to be redirected to a page that looks like:



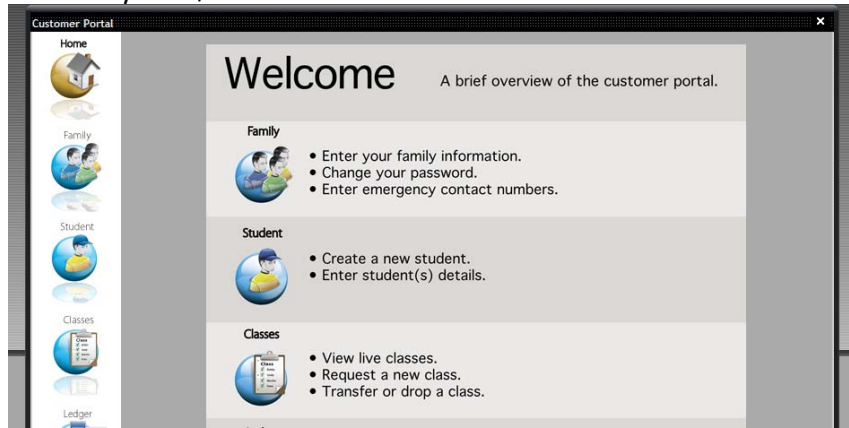
Click to enter secure login area (this automatically directs to iClass).

On the sign in page, there are three options:

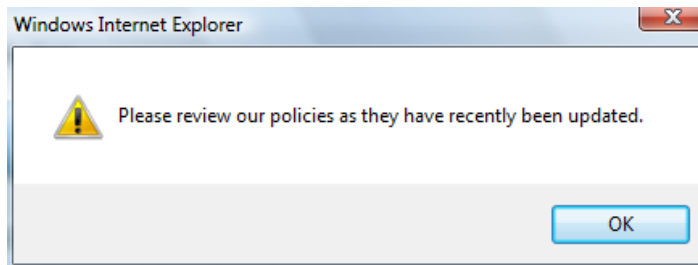


1. Sign in
 - Once you have your user name and password, this is the option you will use each time you visit the parent portal.
 - **For your first visit:** try to login using the same email and pass code from thomasgymnastics.com; many of the current emails and passwords have been transferred over.
2. Forgot password
 - This will reset your current password and send you an email with a new one.
 - **For your first visit:** if you have tried to sign in and had some trouble, use this option with your email and it will send you a new pass code.
3. Create Account - **DO NOT USE THIS** - it will cause administrative issues, your family is in the system, we just need to update it with your email address. We can go in to the system and enter your email address. Please see the front desk or email us for help.
 - Mark: thomasgymnastics@aol.com
 - Wendy: wendybelcher@yahoo.com

Once you are in the system, the Welcome Screen should look like this:



1. If this is your first time to login, you will be prompted "Please review our policies..." this is similar to our current Registration Form.



Press the Policies Button, review the information, and press Save.

2. To register your child, press the Classes Button.
3. Select the 2009-2010 Season - find your child's class or team (you can change other search filters to narrow down the selections).



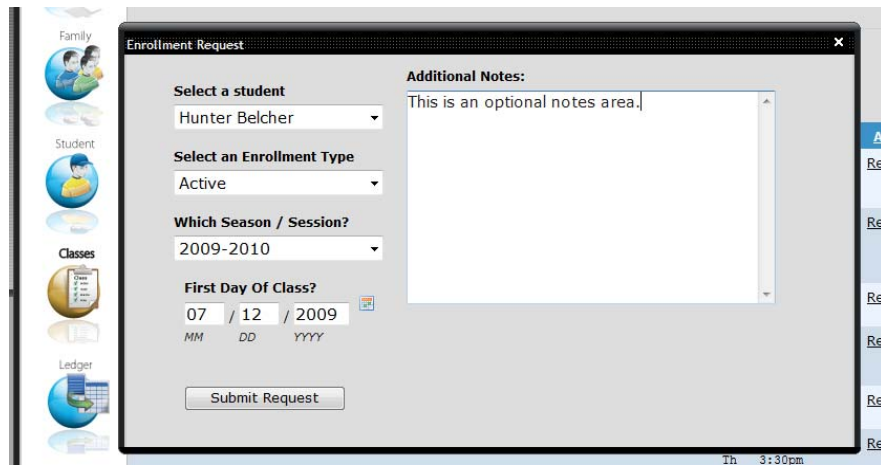
Search Filters

2009-2010 All Programs Any Any

Season Program Age Gender Day

Program	Class Name	Gender	Open	Days	Action
TEAM	Boys Level 4	Male	20	Tu 4:30pm Th 4:30pm F 4:30pm	Request
TEAM	Boys Team Level 5-10	Male	9	M 4:30pm Tu 4:30pm Th 4:30pm F 4:30pm	Request

4. Once you have found the class or team, press the Request button and you will see a pop up box appear.



5. Check the information in this new dialog box: child's name, enrollment type (active), and any optional notes needed. When the information looks correct, just press the Submit Request button.